

## ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2

### MINUTES OF THE REGULAR MEETING HELD JULY 13, 2020

The Board of Directors (the "Board") of the Orange County Water Control and Improvement District No. 2 (the "District") met beginning at 4:00pm on June 08, 2020 in the District's office at 2526 Western Avenue, West Orange, Texas, 77630.

The following Directors were present: Mrs. Linda Premeaux, Mr. Tom Woolley, Mrs. Lisa Bukowsky, Mr. Glenn Curran and Mr. Jerry Foreman. Directors absent: none. A quorum was present at all times during the meeting. Also present were: Russell Love, April Lombardo, Jeremy Triska & Mrs. Kate Leverett.

#### **PART 1: STANDING AGENDA ITEMS**

**ITEM #1 OPENING OF MEETING:** Mr. Woolley opened the meeting at 4:02 pm.

**ITEM #2 RECOGNIZE GUESTS :** Calvin Prosen (Arceneaux Wilson & Cole), Donna Wilkerson (Customer)

**ITEM #3 OPEN THE FLOOR FOR COMMENTS:** No comments were made during the Comment portion of the Agenda.

**ITEM #4: CUSTOMER COMPLAINTS AND/OR REQUEST FOR ADJUSTMENTS:**

Mr. Curran made a motion to adjust Mrs. Wilkerson's bill from 50,000 to 6,000. Mr. Foreman seconded the motion. Motion passed without exception.

**ITEM #5: APPROVAL OF MINUTES:** Mrs. Lombardo presented the minutes for June 8<sup>th</sup>, 2020. Mr. Foreman made a motion to approve the minutes as written. Mrs. Premeaux seconded the motion. Motion passed without exception.

**ITEM #6: ATTORNEY'S REPORT:** Mrs. Leverett discussed the a Covid Memo that she created for frequently asked questions about Covid for businesses

**ITEM #7 ENGINEER'S REPORT:** Mr. Barroeta was absent but Mr. Love discussed his report in reference to the ongoing projects.

Mr. Prosen discussed ongoing plans for the wastewater treatment plant and renewal of permits.

**ITEM #8 SUPERINTENDENT'S REPORT:**

06/01/20 - 06/30/20

BOD	10	mg/L	Permit Requirement	10	mg/L
TSS	4	mg/L	" "	15	mg/L
COPPER	.0017	mg/L	" "	0.0087	mg/L

We pumped 10,248,000 gallons of water. We sold 7,142,000 gallons of water. The sewer plant meter has used 700,000 gallons for the month. We can account for 99% of the water pumped as being sold, flushed or known leaks.

**ITEM #9 REGULATORY ENFORCEMENT ACTIONS:** N/A

**ITEM #10 CAPITAL IMPROVEMENTS, REPAIRS, MODIFICATIONS OR REPLACEMENTS TO THE DISTRICT'S POTABLE WATER AND/OR WASTEWATER SYSTEMS: N/A**

**ITEM #11 FINANCIAL MATTERS: N/A**

**ITEM #12 BILLS TO BE PAID:** Motion to pay the submitted bills in the total of \$69,881.54 by Mrs. Bukowsky and seconded by Mr. Curran. The motion passed without exception.

## **PART 2: ADDITIONAL AGENDA ITEMS**

**ITEM #13 DISCUSS POSSIBLE CONSIDERATION OF A RAISE FOR BOARD MEMBERS:** Tabled until next meeting.

## **PART 3: CLOSED SESSION (EXECUTIVE SESSION)**

### **SECTION 551.074 GOVERNMENT CODE: MATTERS OF PERSONNEL**

Closed session started at: 5:02pm      Returned to Open session: 5:30pm

Mr. Foreman made a motion to grant Mrs. Bacon any additional time after the 4 weeks that is given by our policy but in order to receive pay she must use her vacation time for the remainder of her leave. Mrs. Bukowsky seconded the motion. Motion passed without exception.

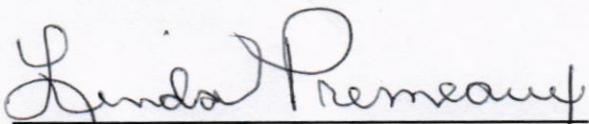
The Board also authorized Mrs. Leverett to revise the Personnel Handbook to be approved by the board at a future date.

## **PART 4: CONCLUDING AGENDA ITEMS**

### **ITEM #14 SPECIAL MEETING OR FUTURE MEETING MATTERS REGARDING DATE, TIME OR PLACE:**

The next regular meeting will be August 10, 2020 @ 4:00 pm.

**ITEM #15 ADJOURNMENT:** A Motion to adjourn was made by Mrs. Premeaux, and seconded by Mrs. Bukowsky. The motion passed without exception. The Meeting adjourned at 5:37 pm.



Linda Premeaux  
Secretary